Central Wisconsin Community Action Council, Inc. <u>EPF&A Committee Meeting Minutes</u> June 7, 2013

Present: John Earl, Bill Gomoll, Muriel Harper, and Dave Singer

Excused Absence: Jim Layman

Staff: Fred Hebert, Jim Dahlke, and Donna Lynch

Guests: Renee Greenland and John Wenum

1. John Earl called the meeting to order and roll call was taken with four members present.

- 2. Motion passed by unanimous vote approving the agenda and minutes of the May 10, 2013 EPF&A Committee meeting.
- 3. Fred reported on Personnel issues. Dennis Friend, one of our food pantry employees passed away. The front desk is staffed well with each of the employees sharing responsibilities. We may be experiencing staff layoffs or reduction of hours at the end of June.
- 4. Jim Dahlke presented a positive report on our Representative Payee Program which has doubled and revenues increased by 62% in one year. It's currently staffed with one full-time employee and two part-time employees and the number of clients is increasing rapidly. Ten counties are participating and Adams County will now be sending us all their guardianships. We would like to branch out through the State of Wisconsin. Motion passed by unanimous vote to approve the Finance Report with thanks to Jim for his great work.
- 5. Committee members reviewed the officer nomination process taking place at the board meeting on June 12th.
- 6. Fred updated the committee on our involvement with "Toys for Tots" and "Kops for Kids". We are the fiscal agent for Buddy Lee who is organizing an event at Wintergreen on December 8th to raise money for Toys for Tots. Kops for Kids mainly supplies clothing items so they will be using some of the toys from Buddy's event to supplement their program and the rest of the items will be distributed throughout the counties we serve.
- 7. Fred recently met with a group interested in forming a local coalition of non-profits in the Dells area.
- 8. Motion was passed by unanimous vote to approve the Resolution of Appreciation for Retired Colonel John Jorgensen which will be presented at the June 12th board meeting.
- 9. Board members are encouraged to attend the 14th Annual Golf Classic on Thursday, June 13th at Trappers Turn in Wisconsin Dells.

- 10. Letty knows someone who may be interested in becoming our Low-Income Representative for Dodge County. She will be conducting an election at the food pantry.
- 11. Fred updated the committee on a food drive being held by Paul Bunyan for our food pantry here in the Dells.
- 12. Meeting adjourned Next meeting July 12, 2013